



**NOTICE OF INTENT FORM  
OF  
PUBLIC CONSTRUCTION, PUBLIC IMPROVEMENT, OR  
TRANSFER OF PUBLIC PROPERTY TO PRIVATE OWNERSHIP**

**Buildings and Structures**

Forwarding of this completed form to the Permit Committee constitutes a request for an assessment of impacts to designated or potential *Mississippi Landmarks* in accordance with the State Antiquities Law (39-7-3 et seq. of the Mississippi Code of 1972, as amended).

Applicant \_\_\_\_\_ County of project \_\_\_\_\_

Applicant's address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone(s) \_\_\_\_\_ / \_\_\_\_\_

Title/Position \_\_\_\_\_

Email Address \_\_\_\_\_

Contact Person's Address (if different from applicant's)

Street/P.O. Box \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Signature of applicant/contact person requesting this assessment \_\_\_\_\_

Date \_\_\_\_\_

Will the project involve an addition to, destruction, alteration, or renovation of any structure? YES  NO

If **YES**, what is the approximate date of construction, if known? \_\_\_\_\_

Name and/or address of structure: \_\_\_\_\_

ORIGINAL LOCATION  MOVED

Is the affected structure a designated *Mississippi Landmark*, if known? YES  NO

Who owns the structure? \_\_\_\_\_

Owner's Address (if different from applicant/contact person)

Street/P.O. Box \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

PUBLIC  PRIVATE

Attach a **7.5' USGS quadrangle map**, or portion thereof, indicating the precise location of the subject property. If project also involves a tract of land, indicate the number of acres. Please include the name of the quad map, if not otherwise indicated. If in an urban area, a street or city map may be substituted. This map can be obtained from your project architect or engineer.

Approximate number of acres: \_\_\_\_\_

Briefly describe the project scope of work:

EXTERIOR  INTERIOR

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Has the identical project been previously submitted for review?  
If **YES**, enclose a copy of this office's prior comments.

YES  NO

Have plans and/or specifications for the renovation, alteration, or addition been completed? If **YES**, attach plans and/or specifications. Include photos of front and rear elevations, as well as the location of any proposed addition/ alteration.

YES  NO

Describe the present use and condition of the property.

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Has any work related to this project been completed or is in progress prior to submittal of the *Notice of Intent*?

YES  NO

**Attachments**

- **Please include photographs of the subject property in its current condition. See Photographic Documentation Policy attached for proper photographic submissions.**
- **If a structural analysis report is available, please include a copy.**
- **Please attach the legal description of the property, or list below where the legal description is located (book/page number).**

**MAIL COMPLETED FORM AND ATTACHEMENTS TO:**

Mississippi Landmark Coordinator  
Historic Preservation Division  
Mississippi Department of Archives and History  
P.O. Box 571  
Jackson, Mississippi 39205-0571

**FOR FURTHER INFORMATION:**

Phone: (601) 576-6940  
Fax: (601) 576-6955