

**REQUEST TO DELETE BUILDING FROM INVENTORY  
OF  
BUREAU OF BUILDING, GROUNDS, AND REAL PROPERTY MANAGEMENT**

*Use a separate form for each building to be deleted*

DATE \_\_\_\_\_

STATE AGENCY \_\_\_\_\_

AGENCY CONTACT \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_

BUILDING TO BE DELETED \_\_\_\_\_

LOCATION \_\_\_\_\_

PRESENT/PREVIOUS USE \_\_\_\_\_

TOTAL SQUARE FOOTAGE \_\_\_\_\_ # FLOORS \_\_\_\_\_

TYPE CONSTRUCTION \_\_\_\_\_

ORIGINAL CONSTRUCTION COST \_\_\_\_\_

PRESENT CONDITION \_\_\_\_\_ AGE \_\_\_\_\_

ESTIMATED COST TO REPAIR/RENOVATE \_\_\_\_\_

LAST DATE USED/OCCUPIED \_\_\_\_\_

ESTIMATED SALVAGE VALUE \_\_\_\_\_

REUSABLE MATERIAL/EQUIPMENT \_\_\_\_\_

REASONS FOR DELETION \_\_\_\_\_

**THIS BUILDING IS LISTED ON THE AGENCY'S 19 \_\_\_\_ BUILDING INVENTORY ON PAGE \_\_\_\_ .**

Attach copy(1)Demolition/Renovation Notification Form - Dept. Environmental Quality\*

(2)Notice of Intent Form - Dept. Of Archives & History \*

\* Mail ORIGINAL FORM to return address on the form

(3)Photo of Building

RPM Reviewed by \_\_\_\_\_ Title \_\_\_\_\_ Approved - YES NO

BOB Reviewed by \_\_\_\_\_ Title \_\_\_\_\_ Approved - YES NO

Submitted to PPRB Date \_\_\_\_\_ Approved - YES NO